

RDS Rebuilds Miami Copiers to Help You Go Green.



So, are you doing the "Green" thing at home? Recycling, turning off lights, turning of the computer when you're asleep, letting the light in? Good for you! Most of us are trying to do what we can to improve our lives and our planet.

How about at work? How are you doing in the workplace? Did you know that there are over 4 million buildings in the United States that use up almost \$100 billion of energy. You could be just as effective at work as you are at home and bring those numbers down. There are lots of things your company can do, but there are also many things that you can do on your own to help the cause. Doing your part can mean a healthier and more productive place to work, and that translates to a better bottom line. Whether you're the employer or the employee, you have a part. You don't need to be in management to make a difference. And just because you don't make the purchases doesn't mean you can't have some influence on what's done. Sign up your co-workers and point out to management how your research shows a happier and more productive workplace with less absenteeism. Do your homework and everyone will benefit.

RDS, The best copiers service in Miami helping you green up your office.

1. Computer Energy- Is that computer still beeping at you as you walk out the door at night. Turn it off! And during the day, use energy-saving settings and

the "sleep" mode. And you do have it on a smart power strip so that it will shut off when not in use, right?

2. Miami Copiers, Printers and Faxes-When it comes time to replace printers, copiers and fax machines, don't buy new ones. Have your existing equipment refurbished or replace it with like-new machines from RDS. You'll save money, save the environment from excess landfill clutter and save the planet by not having to manufacture new equipment. You'll get the office equipment you need, a price you can afford and financing that works for you.

3. Reduced Paper Use-Obviously, you need to use recycled paper for all of your printing. And you use double-sided printing whenever feasible. And use the back of unused paper for printing. That recycled paper is just as good as the rest and it doesn't have to cost more.

4. Paper Waste- Don't print it, file it on your computer and save it for when you need it. Don't send printed memos, send emails. Cancel any unnecessary catalogs and publications that come in the mail. Just share them.

5. Energy Use-Get rid of those incandescent light bulbs and go with compact fluorescent. They last 10 times longer. When you leave an empty office or leave for the night, turn the lights off. And ask the boss to install energy-saving thermostats.

6. Healthy Airflow-Move that desk over to the window. Now open the window! Can't open it? Go outside. Take a break. And no smoking or aerosol cans please. If necessary, use an air purifier.

7. Green the Office-Get a plant and place it near your desk. Also get them for your neighbors. They'll love you for it.

8. Recycle-here are just some of the many things you can recycle:

- Copier and printer paper, magazines
- Soda cans and plastic bottles
- Cardboard boxes and shipping supplies
- Aluminum foil and plastic bags
- Ink Cartridges
- Edible items
- Computers and cell phones

Reusable items can be donated to charities.

9. Eat Green-Don't pack your lunch in a paper bag. Use a reusable lunch bag or box. Use washable utensils, plates and mugs. Drink from the fountain instead of water bottles. If you leave for lunch, walk or bike. Don't drive.

10. Travel Green-This obviously means carpooling, public transportation or more energy-efficient transportation, like walking or biking. Or you might consider a hybrid, electric vehicle, motorcycle or scooter. Reduce your travel time by working from home, or changing from 5 shorter work days to 4 longer days.

Get the word out. The more people who are involved and appreciate the value of going green, the better your chances of seeing results in your workplace. This could be fun. Maybe everyone will pack their lunches and eat together. Maybe you'll wind up carpooling and saving a ton of money. And you just might be a lot healthier.